

STANDING INSTRUCTION APPLICATION FORM

PART 1: FOR APPLICANT'S COMPLETION

(Please fill in all the fields. Incomplete forms may not be processed)

Name (as in Bank's record)	NRIC/PP	/UEN No.
Contact Number	My/Our H	IL Bank Account Number
PART 2: PAYMEN	T INSTRU	CTIONS
Beneficiary's Bank Code/SWIFT code	Account N	lo. To Be Debited
Beneficiary's Name		
Payment Amount(SGD)		, ¢ ¢
1st Payment Date	Last Pay	ment Date
Frequency of Payment (please tick one):		
□Daily (except Sat/Sun/PH) □Weekly □Monthly	□Quart	erly □Half-Yearly □Yearly
 (b) instruct the Bank to process the standing instructions to debit m (c) The Bank is entitled to reject the standing instruction if my/our a this. The Bank may also at its discretion allow the debit even if the accordingly which I/We undertake to pay. (d) If the Bank is unable to make the standing instruction deduction standing instruction without prior notice to me/us. (e) If the date of payment falls on a non-business day, it will be pai Friday, excluding public holidays for interbank payments, and N Bank accounts. (f) I/We acknowledge that any amendment of cancellation of the ir business days before the next payment is due. This instruction liquidation until notifice of such even on the revocation of this instruction gwhich the Bank may do in reliance on this instruction and acting upon such transactions and instructions. I/We further agragainst any consequences, claims, actions, proceedings, costs basis), loss or damages whatsoever that may arise or be incurracting on the written instructions given by me/us herein. I/We further espect of any error or omissions in the above payment (s). My/Our Stamp/Signature(s)/Thumbprints(s)*: 	account doe nis results in ns after 2 co d on the foll- Monday to S estructions s will remain of struction is r in, I/We con any loss or ree to indem , expenses, ed or suffer	s not have sufficient funds and charge me/us a fee for an overdraft on the account and impose charges insecutive attempts, the Bank may terminate my/our powing business day. Business day is from Monday to aturday, excluding public holidays for payment to HL tated above should reach the Bank at least seven (7) effective notwithstanding my death/bankruptcy/eceived by the Bank. firm that the Bank shall not be held liable for any act or damage, that I/We may suffer as a result of the Bank inify the Bank and hold the Bank fully indemnified fees (including legal fees on a solicitor and own client ed by the Bank by reason of the Bank accepting and/or
PART 3: FOR FINANCIAL INS	TITUTION	'S COMPLETION
To: BILLING ORGANISATION		
This Application is hereby REJECTED (Please tick ✓) for the	1	
Signature/thumbprint# differs from Financial Institution's re		Wrong Account Number
Signature/thumbprint# incomplete/unclear#		Amendments not countersigned by customer
Account operated by signature/thumbprint#		Others
Name of Approving Officer Authorised Sig	ınature	Date
*For thumbprints, please go to branch with your identification # Please delete where applicable		

2) What happens if there are insufficient funds in my bank account?

Your SI deduction will be rejected. Hence, it is important to maintain sufficient funds in your bank account prior to the SI deduction date. Do note that the Bank may impose an administrative fee for unsuccessful SI deduction due to insufficient funds. If we are unable to make SI deductions after 2 consecutive attempts, we may terminate your SI arrangement without prior notice to you.

Have you		
Filled in all the relevant fields?		
☐ Countersigned against any alterations?		
☐ Signed Part 1?		

Please mail this completed form back to us. Thank you!